

ANNEXURE I

Format to be submitted by listed entity on quarterly basis

1. Name of Listed Entity - %companyName%
 2. Quarter ending - %quarterEnded%

i. Composition Of Board Of Director

T i t l e (M r / M s)	Na me of th e Di rect or	D I N	P A N	Cat ego ry(C hair per son / Exe cutiv e/ No n- Exec utive/ Inde pend ent/ Nomi nee)	S u b C a t e g o r y	Ini tia l D a t e of A p p o i n t m e n t	Dat e of App oint me n t	Dat e of ces sati on	T e n u r e	D a t e of Bi rt h	Wh eth er spe cial res olut ion pas sed ?	D a t e of p a ss in g s p e ci al res ol uti on	N o. of Di re ct or s hi p in lis te d e n t iti e s in cl u di n g th is lis te d e n t ity	No of Inde pend ent Dire ctor ship in list ed entit ies in clud ing this list ed entit y	No of m em ber ship sin Au dit/ Sta keh old erC om mitt ee(s) in clu din g thi s list ed entit y	No of po sto fC hair per son in Au dit/ St ak eh old erC om mit tee held in lis te d entit ies in clud ing thi s list ed entit y	Me m ber shi p in Co mmi ttee s of the Co mpa ny	Rem arks
M r.	SA NJ AY AG AR W AL	0 1 3 0 2 4 7 9	A A C P A A 8 9 9 7	C & ED	M D	19- Jan - 200 6	14- Nov- 2017			0 5- Feb - 1 9 6 0	NA		1	0	0	0		

			L														
M r.	AP OO RV AG AR W AL	0 1 3 0 2 5 3 7	A H V A 2 2 6 1 8 Q	ED	M D	19- Jan - 200 6	14- Nov- 2017			1 8- Ju l- 1 9 8 7	NA		1	0	1	0	AC
M r.	GU RJI T SI NG H BA IN S	0 1 9 7 7 0 3 2	C G P B 7 7 1 0 R	NED		19- Jan - 200 6	19- Jan- 2006			2 8- M ay - 1 9 6 7	NA		1	0	1	0	SC,NR C
M r.	SA NJ AY KA PO OR	0 0 3 8 3 2 7 5	A A JP K 5 9 4 7 R	ID		14- De c- 201 7	14- Dec- 2017		6 0	1 8- Ju n- 1 9 6 4	NA		1	1	2	1	AC,SC ,NRC
M rs .	AR CH AN A AG AR W AL	0 8 0 3 8 1 8 8	A O B P S 4 6 8 0 P	ID		03- Jan - 201 8	03- Jan- 2018		6 0	1 3- S ep - 1 9 6 6	NA		1	1	2	1	AC,SC ,NRC
M r.	UG O PE LO SI N	0 8 1 9 6 2 9 9 4	Z Z Z Z 9 9 9 9 Z	NED		27- Sep - 201 8	27- Sep- 2018			0 1- Ju l- 1 9 6 6	NA		1	0	0	0	MR UGO PEL OSI N IS NON RESI DEN CE OF

																		INDIA M R UGO PEL OSI N IS NON RESI DEN CE OF INDI A
M r.	AN IL KU M AR ME HR OT RA	0 5 3 3 8 4 4 6	A D L P M 4 8 0 3 B	ID		04- Jul- 201 9	06- Sep- 2019		6 0	0 1- Ju 1- 1 9 5 9	NA		1	1	0	0		
M rs .	AN U CH AU HA N	0 8 5 0 0 0 5 6	A V H P C 0 9 6 1 C	ID		04- Jul- 201 9	06- Sep- 2019		6 0	0 1- N o v- 1 9 8 7	NA		1	1	0	0		

Company Remarks	CHAIRPERSON AND MD IS THE SAME PERSON, Whether Chairperson is related to MD or CEO- Selected Yes due to same person is MD and Chairperson.
Whether Permanent chairperson appointed	Yes
Whether Chairperson is related to MD or CEO	Yes

ii. Composition of Committees

a. Audit Committee

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
1	SANJAY KAPOOR	ID	Chairperson	03-Jan-2018	
2	APOORV AGARWAL	ED	Member	03-Jan-2018	

3	ARCHANA AGARWAL	ID	Member	03-Jan-2018	
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Company Remarks	
Whether Permanent chairperson appointed	No

b. Stakeholders Relationship Committee

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
1	GURJIT SINGH BAINS	NED	Member	03-Jan-2018	
2	SANJAY KAPOOR	ID	Member	03-Jan-2018	
3	ARCHANA AGARWAL	ID	Chairperson	03-Jan-2018	

Company Remarks	
Whether Permanent chairperson appointed	No

c. Risk Management Committee

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
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Company Remarks	
Whether Permanent chairperson appointed	

d. Nomination and Remuneration Committee

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
1	GURJIT SINGH BAINS	NED	Member	03-Jan-2018	
2	ARCHANA AGARWAL	ID	Chairperson	03-Jan-2018	
3	SANJAY KAPOOR	ID	Member	03-Jan-2018	

Company Remarks	
Whether Permanent chairperson appointed	No

iii. Meeting of Board of Directors

Date(s) of Meeting (if any) in the previous quarter	Date(s) of Meeting (if any) in the relevant quarter	Whether requirement of Quorum met	Number of Directors present	Number of Independent Directors present
13-Nov-2019	31-Jan-2020	Yes	4	2
	28-Feb-2020	Yes	5	2

Company Remarks	
Maximum gap between any two consecutive (in number of days)	78

iv. Meeting of Committees

Name of the Committee	Date(s) of meeting during of the committee	Date(s) of meeting of the committee in the	Whether requirement of Quorum	Number of Directors present	Number of independent directors
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	in the previous quarter	relevant quarter	met (Yes/No)		present
Audit Committee	04-Nov-2019	27-Jan-2020	Yes	3	2

Company Remarks	
Maximum gap between any two consecutive (in number of days) [Only for Audit Committee]	83

v. **Related Party Transactions**

<i>Subject</i>	<i>Compliance status (Y/N)</i>
Whether prior approval of audit committee obtained	Yes
Whether shareholder approval obtained for material RPT	Not Applicable
Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	Yes

Disclosure of notes on related party transactions and Disclosure of notes of material related party transactions	
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VI. Affirmations

1. The composition of Board of Directors in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
2. The composition of the following committees in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015
 - a. Audit Committee - **Yes**
 - b. Nomination & remuneration committee - **Yes**
 - c. Stakeholders relationship committee - **Yes**
 - d. Risk management committee (applicable to the top 100 listed entities) - **Not applicable**
3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
5. a. This report and/or the reports submitted in the previous quarter has been placed before Board of Directors. - **Yes**
 b. Any comments/observations/advice of Board of Directors may be mentioned here:

%affirmComments%

Name : Chahat Mahajan
 Designation : Company Secretary and Compliance officer
 Date: 12/05/2020
 Place: Delhi

ANNEXURE II

Format to be submitted by listed entity at the end of the financial year (for the whole of financial year)

I. Disclosure on website in terms of Listing Regulations			
Item	Compliance status (Ye	Company Remark	Website
As per regulation 46(2) of the LODR:			
Details of business	Yes		www.sircapaints.com
Terms and conditions of appointment	Yes		www.sircapaints.com
Composition of various committees of	Yes		www.sircapaints.com
Code of conduct of board of	Yes		www.sircapaints.com
Details of establishment of vigil mechanism/	Yes		www.sircapaints.com
Criteria of making payments to non-	Yes		www.sircapaints.com
Policy on dealing with related party	Yes		www.sircapaints.com
Policy for determining 'material' subsidiaries	Yes		www.sircapaints.com
Details of familiarization programs imparted	Yes		www.sircapaints.com
Email address for grievance redressal and other relevant details entity who are	Yes		www.sircapaints.com
Contact information of the designated	Yes		www.sircapaints.com
Financial results	Yes		www.sircapaints.com
Shareholding pattern	Yes		www.sircapaints.com
Details of agreements entered into with the media companies and/or their associates	Yes		www.sircapaints.com
Schedule of analyst or institutional investor meet and presentations made by the listed	Yes		www.sircapaints.com
New name and the old name of the listed	Yes		www.sircapaints.com
Advertisements as per regulation 47 (1)	Yes		www.sircapaints.com
Credit rating or revision in credit rating	Not		
Separate audited financial statements of	Not		
As per other regulations of the LODR:			
Whether company has provided information under separate section on its website as per Regulation 46(2)	Yes		www.sircapaints.com
Materiality Policy as per Regulation 30	Yes		www.sircapaints.com
Dividend Distribution policy as per	Not		
It is certified that these contents on the	Yes		www.sircapaints.com
II Annual Affirmations			
Particulars	Regulation Number	Compliance status	Company Remark
<i>Independent director(s) have been appointed in terms of specified criteria of 'independence' and</i>	16(1)(b) & 25(6)	Yes	
<i>Board composition</i>	17(1), 17(1A) & 17(1B)	Yes	
<i>Meeting of Board of directors</i>	17(2)	Yes	
<i>Quorum of Board meeting</i>	17(2A)	Yes	
<i>Review of Compliance Reports</i>	17(3)	Yes	
<i>Plans for orderly succession for appointments</i>	17(4)	Yes	
<i>Code of Conduct</i>	17(5)	Yes	
<i>Fees/compensation</i>	17(6)	Yes	

<i>Minimum Information</i>	17(7)	Yes	
<i>Compliance Certificate</i>	17(8)	Yes	
<i>Risk Assessment & Management</i>	17(9)	Yes	
<i>Performance Evaluation of Independent Directors</i>	17(10)	Yes	
<i>Recommendation of Board</i>	17(11)	Yes	
<i>Maximum number of directorship</i>	17A	Yes	
<i>Composition of Audit Committee</i>	18(1)	Yes	
<i>Meeting of Audit Committee</i>	18(2)	Yes	
<i>Composition of nomination & remuneration committee</i>	19(1) & (2)	Yes	
<i>Quorum of Nomination and Remuneration Committee meeting</i>	19(2A)	Yes	
<i>Meeting of nomination & remuneration committee</i>	19(3A)	Yes	
<i>Composition of Stakeholder Relationship Committee</i>	20(1), 20(2) and 20(2A)	Yes	
<i>Meeting of stakeholder relationship committee</i>	20(3A)	Yes	
<i>Composition and role of risk management committee</i>	21(1), (2), (3), (4)	Not Applicable	
<i>Meeting of Risk Management Committee</i>	22	Not Applicable	
<i>Vigil Mechanism</i>	22	Yes	
<i>Policy for related party Transaction</i>	23(1), (1A), (5), (6)	Yes	
<i>Prior or Omnibus approval of Audit Committee for all</i>	23(2), (3)	Yes	
<i>Approval for material related party transactions</i>	23(4)	Not Applicable	
<i>Disclosure of related party transactions on consolidated basis</i>	23(9)	Yes	
<i>Composition of Board of Directors of unlisted material Subsidiary</i>	24(1)	Not Applicable	
<i>Other Corporate Governance requirements with respect to subsidiary of listed entity</i>	24(2), (3), (4), (5) & (6)	Not Applicable	
<i>Annual Secretarial Compliance Report</i>	24(A)	Yes	
<i>Alternate Director to Independent Director</i>	25(1)	Yes	
<i>Maximum Tenure</i>	25(2)	Yes	
<i>Meeting of independent directors</i>	25(3) & (4)	Yes	
<i>Familiarization of independent directors</i>	25(7)	Yes	
<i>Declaration from Independent Director</i>	25(8) & (9)	Yes	
<i>D & O Insurance for Independent</i>	25(10)	Not Applicable	
<i>Memberships in Committees</i>	26(1)	Yes	
<i>Affirmation with compliance to code of conduct from members of Board of Directors and Senior management personnel</i>	26(3)	Yes	
<i>Disclosure of Shareholding by Non-Executive Directors</i>	26(4)	Yes	
<i>Policy with respect to Obligations of directors and senior management</i>	26(2) & 26(5)	Yes	

Other Information	
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III Affirmations:

The Listed Entity has approved Material Subsidiary Policy and the Corporate Governance requirements with respect to subsidiary of Listed Entity have been complied. - **Not Applicable**

Other Information	
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Name : Chahat Mahajan
Designation : Company Secretary and Compliance officer
Date: 12/05/2020
Place: Delhi